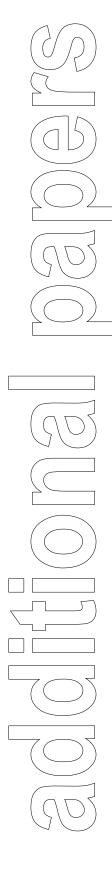
Public Document Pack





Council

Mon 20 May 2024 7.00 pm

Parkside, Market Street, Bromsgrove Worcestershire B61 8DA



If you have any queries on this Agenda please contact Jess Bayley-Hill

Town Hall, Walter Stranz Square, Redditch, B98 8AH Tel: (01527) 64252 (Ext. 3072)
e.mail: jess.bayley-hill@bromsgroveandredditch.gov.uk



Council

Monday, 20th May, 2024 7.00 pm

Parkside Suite - Parkside

Agenda

Membership:

Mr Salman Akbar (Mayor)

Cllrs: Joe Baker

Juliet Barker Smith
Juma Begum
William Boyd
Brandon Clayton
Claire Davies
Matthew Dormer
James Fardoe
Andrew Fry
Bill Hartnett
Sharon Harvey
Chris Holz
Joanna Kane

Wanda King
Alan Mason
Sachin Mathur
Gemma Monaco
David Munro
Rita Rogers
Gary Slim
Jen Snape
Jane Spilsbury
Monica Stringfellow
Craig Warhurst
Ian Woodall
Paul Wren

Sid Khan

10. Leader's Appointments (Pages 5 - 6)

The Leader of the Council decides how the Executive powers of the Council will be carried out. Currently, Executive decisions are taken by the Executive Committee. The Leader also allocates Portfolios and will announce arrangements for these for the coming year.

Subject to the outcome of the appointment of the Leader at Item 9 on the agenda, the attached Leader's appointments are due to be announced.

11. Constitution Review (Pages 7 - 10)

An amended version of Appendix B to the report, containing the proposed terms of reference for the Shareholders Committee, is attached to this supplementary pack.

12. Appointments of Committees, Panels etc and their Chairs and Vice-Chairs (Pages 11 - 18)

Appendix 1 to the report, detailing the political balance figures, and Appendix 2 to the report, recording nominations to seats on the various Committees, are both attached to this supplementary pack for Members' consideration.

Council

13. Outside Bodies (Pages 19 - 26)

An updated copy of Appendix 2 to the report, detailing nominations to the various outside bodies, has been attached to this supplementary pack for Members' consideration.

Annual Meeting of the Council

20th May 2024

LEADER'S APPOINTMENTS

EXECUTIVE COMMITTEE

<u>Chair:</u> Leader of the Council by office – Councillor Joe Baker <u>Vice-Chair:</u> Deputy Leader by office – Councillor Sharon Harvey

<u>Councillors:</u> 9 = 9 - not required to be proportional

Councillors with Portfolio: Councillors Juliet Barker Smith, Bill Hartnett,

Sid Khan, Jane Spilsbury, Monica Stringfellow and Ian Woodall.

Cannot be members of O&S Committees

Named

Substitutes: Not permitted.

<u>Members</u>

without Portfolio: Councillor Jen Snape

REDDITCH BOROUGH COUNCIL Agenda Item 10

Annual Meeting of the Council

20th May 2024

Portfolio Holders (8)

Numbers of Portfolios and range of services covered are reviewable annually.

Leader of the Council and Portfolio Holder for Planning, Regeneration and Governance – Councillor Baker – covering planning and land use, economic development, asset management, partnerships, governance, grants and the Voluntary Sector.

Portfolio Holder for Finance – Councillor Ian Woodall– covering Commercialism, Finance, Audit, Revenue and Benefits.

Portfolio Holder for Community Services and Regulatory Services – Councillor Monica Stringfellow – covering community safety, crime and disorder, safer communities, regulatory services, including licensing, public transport, children, youth, children's centres, corporate parenting and health, emergency planning and enforcement.

Portfolio Holder for Environmental Services – Councillor Sid Khan – covering environment, cleansing and waste management, landscaping including trees, woodland and grounds maintenance, car parks, sustainability and bereavement services.

Portfolio Holder for Leisure – Councillor Juliet Barker Smith – covering culture and recreation, management of facilities including sports centres, theatres and community centres, parks and open spaces strategy including allotments, playing pitches and play areas, sports, arts, physical activity and development.

Portfolio Holder for Housing – Councillor Bill Hartnett - covering Housing Services, Strategic Housing, HRA tenancy and property and housing growth.

Portfolio Holder for Climate Change – Councillor Sharon Harvey covering the green thread that runs throughout the Council Plan. This is an overarching portfolio due to the implications of climate change in a range of service areas.

Portfolio Holder for Performance – Councillor Jane Spilsbury – covering strategic performance of Council services, including enabling services of ICT, human resources and customer services.

APPENDIX B - SHAREHOLDER COMMITTEE TERMS OF REFERENCE - COMMITTEE TERMS OF REFERENCE EXTRACT

Number of members	5 (must all be members of the Executive Committee)
Politically Balanced Y/N	¥ <u>N</u>
Quorum	3
Procedure Rules applicable	Council Procedure Rules (with the exception of Council Procedure rules 1-4, 10, 14, 18.2, 20.1 and 22). Executive Committee Procedure Rules
Terms of Reference	To approve Rubicon Leisure's annual business plan. This should be determined in the financial year prior to the application of the plan.
	To approve the appointment of the Managing Director of Rubicon Leisure.
	To approve the dismissal / departure of the Managing Director of Rubicon Leisure.
	4) To monitor the performance of Rubicon Leisure.
	5)_To monitor Rubicon Leisure's budget position.
	6) Monitor Rubicon Leisure's business affairs, finances and accounts.
	7) To oversee the strategic direction of Rubicon Leisure or proposed and adopted business plans and budgets for future years to be presented in draft as they are developed or the review of future service developments and opportunities.
	8) To consider the risks and opportunities faced by Rubicon Leisure and impact on the Council.

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RBC CONSTITUTION May 2024

Agenda Item 11

	9) Reporting and making recommendations to		
	Executive on areas outside of the Shareholder Committee's delegated authority.	Formatted: List Paragraph, Add of the same style, No bullets or r	
	5)10) Reporting to Full Council annually on the performance of the trading activities of Rubicon Leisure.	of the same style, No bullets of t	iumbering
	11) To undertake all other functions divested in the Committee as shareholder of Rubicon Leisure on behalf of the Council.		
	12) Reviewing the Terms of reference annually and make any necessary recommendations to Executive.	Formatted: List Paragraph, Add of the same style, No bullets or r	
	6)13) The Shareholder Committee will not have operational control over Rubicon Leisure. All decisions regarding the day to day operation and management of Rubicon Leisure rests with the Rubicon Leisure Board of Directors, which must ensure that Rubicon Leisure's business is conducted in accordance with the Shareholders' Agreement entered into between the Council and Rubicon Leisure and in accordance with the Rubicon Leisure Articles of Association.	Formatted: List Paragraph, Add of the same style, No bullets or n	
Special provisions as to the Chair	To avoid any potential conflict, this should not be the relevant Portfolio Holder for Leisure and Cultural Services. The Chair must be a member of the Executive Committee.		
Special provisions as to membership	To avoid any potential conflict the Portfolio Holder for Leisure and Cultural Services should not be a member of this Committee. Only Members of the Executive can sit as substitutes.		
	The Leaders of each opposition group or their nominated substitute will be invited to attend meetings and be given full rights to participate in meetings although they will not be entitled to vote.		

RBC CONSTITUTION May 2024

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RBC CONSTITUTION May 2024



Appendix 1 - Political Balance Calculation May 2024

	Lab	Con	Green (non- aligned)	
Committee	21 77.78% of total	5 18.52% of total	1 3.70% of total	Total
Overview and Scrutiny Committee	7	2	0	9
	7.00	1.67	0.33	9 members on Committee
	*Take 6		*Take 1	9
Licensing	9	2	0	11
Committee	8.56	2.04	0.41	11 members on Cttee
Planning Committee	7 7.00	2 1.67	0 0.33	9 9 members on Cttee
Audit, Gov'ce & Stands Committee	7	2	0	9
	7.00	1.67	0.33	9 members on Cttee
Statutory Officers Disciplinary Action Panel	4	1	0	5
	3.89	0.93	0.19	5 members on committee
Crime and Disorder Scrutiny Panel	4	1	0	5
	3.89	0.93	0.19	5 Members on the Committee
Appointments Committee	4	1	0	5
	3.89	0.93	0.19	5 Members on Committee
Appeals Committee	4	1	0	5
	3.89	0.93 * Take 0	0.19 Take 1	5 Members on Committee 5
Electoral Matters Committee	4 3.89	1 0.93	0 0.19	5 5 Members on Committee
Original Allocated Total	50	13	0	63
Entitlement Mathematical calculation	49 49.00	12 11.67	2 2.33	63 63
Final Total	49	12	2	63



REDDITCH BOROUGH COUNCIL

Annual Council

20th May 2024

Appendix 2 - Nominations and Appointments to Committees that Form Part of the Political Balance

Committee / Sub- Committee etc.	Size (Members)	Labour	Conservative	Non- Aligned
Audit, Governance and Standards Committee	9	7 Cllrs Begum, Boyd, Fardoe, Fry, Kane, Munroe and Mason	2 (Ch) Cllr Monaco (v Ch) Cllr Holz	-
Licensing Committee (Note the sub- committees are now selected from the committee membership)	11	9 (Ch) Munroe (V Ch) Mathur Cllrs Barker Smith, Harvey, Khan, Slim, Snape, Stringfellow	2 Clirs Clayton and Dormer	-
Planning Committee (A pool of named substitutes would be welcomed for this Committee from both groups)	9	7 (Ch) Cllr Fry (V Ch) Cllr Boyd Cllrs Begum, Hartnett, Khan, Munroe and Snape Named substitutes: Cllrs Barker Smith, Mason and Woodall	2 Clirs Clayton and Monaco Named Substitutes: Clirs Dormer, Holz and Warhurst	-
Overview and Scrutiny Committee	9	6 Cllrs Boyd, Kane, King, Mathur, Monroe, Roberts	2 (Ch) Cllr Dormer (VC) Cllr Warhurst	1 Cllr Davies

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Committee / Sub- Committee etc.	Size (Members)	Labour	Conservative	Non- Aligned
Crime and Disorder Scrutiny Panel	5	4 Cllrs Fry, Kane, Rogers and Wren	1 *(Ch) Cllr Warhurst	-
Appointments Committee	5	4 (Ch) Baker (V Ch) Harvey Cllrs Hartnett and Spilsbury	1 Cllr Dormer	-
Electoral Matters Committee	5	4 Members (Ch) Cllr Baker (V Ch) Fardoe Cllrs Mathur and Rogers	1 Cllr Clayton	-
Employment Appeals Committee	5	4 (Ch) Baker (V Ch) Khan Cllrs Munroe and Spilsbury	-	1 Cllr Davies
Statutory Officers Disciplinary Panel	5	4 Members (Ch) Cllr Baker (V Ch) Cllr Khan Cllrs Munroe and Spilsbury	1 Cllr Warhurst	-

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Committees that do not form part of the political balance

Committee / Sub- Committee etc.	Size (Members)	Labour	Conservative	Non- Aligned
Corporate Health, Safety and Welfare Committee (Usually relevant Portfolio Holder)	1	1 Cllr Stringfellow	-	-
Worcestershire Shared Services Joint Committee	2 (+ 2 subs)	Cllr Stringfellow Sub: Cllr Munroe	Cllr Dormer Sub: Cllr Clayton	-
Planning Advisory Panel	5	4 (Ch) Cllr Hartnett (V Ch) Cllr Khan Cllrs Snape and Wren	1 Cllr Holz	-
Member Support Steering Group	5	4 (Ch) Cllr Barker Smith (V Ch) Cllr Rogers Cllrs Baker and Wren	1 Cllr Monaco	-
Climate Change Advisory Panel	5	4 (Ch) Cllr Harvey (V Ch) Cllr Boyd Cllrs Mathur and Rogers	1 Clir Holz	-
Constitutional Review Working Party	5	4 (Ch) Cllr Baker (V Ch) Cllr Hartnett Cllrs Begum and Harvey	1 Cllr Dormer	-

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Committee / Sub- Committee etc.	Size (Members)	Labour	Conservative	Non- Aligned
Holocaust Memorial Committee	5	4 (Ch) Cllr Hartnett (Vc) Cllr Barker Smith Cllrs Mason and Woodall	1 Cllr Monaco	-
Redditch Matters Editorial Panel	3	Cllrs Kane, Mathur and Wren	-	-

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Scrutiny Groups

(Political proportionality not required)

Working Group / Task Group / Short Sharp Review	Size (Members)	Labour	Conservative	Non- aligned
*Budget Scrutiny Working Group	5 (maximum)	Kane and Munroe	(Ch) Cllr Warhurst Cllrs Dormer and Holz	-
*Performance Scrutiny Working Group	5 (maximum)	Kane and Rogers	(Ch) Cllr Warhurst Cllrs Dormer and Holz	-
*Fly Tipping Task Group	5 (maximum)	Boyd, Mason and Slim	(Ch) Cllr Dormer Cllr Clayton	-
*Post-16 Education Task Group	5 (maximum)	Boyd, Mathur and Wren	(Ch) Cllr Warhurst Cllr Dormer	-

^{*}The Chairs of each of these scrutiny groups must be a member of the Overview and Scrutiny Committee.



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<u>APPENDIX 1 - BOROUGH COUNCIL REPRESENTATIVES ON</u> <u>OUTSIDE BODIES - NOMINATIONS FOR 2024/2025</u>

STRATEGIC APPOINTMENTS TO NOTE:

Organisation	Appointee 2023/24	Appointment Requirements	Nomination 2024/25
Local Government Association	Councillor Matt Dormer	1 Representative (usually Leader)	Councillor Baker
		Term: 1 Year	
		No liability issues identified.	
West Mercia Police and Crime Panel	Councillor Beecham	1 representative (Relevant Portfolio Holder) and 1 substitute.	Councillor Stringfellow
	Sub:	Term: 1 Year	Sub:
	Councillor Ashley		Councillor Munroe
		Quorum 6 out of 17 (including at least 3 members from the Worcestershire authorities and 3 from the non-Worcestershire authorities)	
		No liability issues identified.	
Assembly of the District Councils' Network	Councillor Matt Dormer	Term: 1 Year To represent the Council on the Assembly of this body which is a voice for District Councils within the Local Government Association. The Assembly of the DCN comprises the Leaders of the Member Authorities or equivalent. No liability issues identified.	Councillor Baker
West Midlands Employers (WME) Shareholder Board	New	1 representative (preferably the Leader) Preferred Term: 4 years To represent the Council at meetings of the WME Shareholders Committee. There are 6 scheduled meetings per year plus an induction session to attend.	Councillor Baker

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Organisation	Appointee 2023/24	Appointment Requirements	Nomination 2024/25
Worcestershire Local Transport Board (WLTB)	Councillor Matt Dormer Sub: Councillor Karen May (Bromsgrove District Council)	2 representatives from North Worcestershire Councils plus one substitute. 2 representatives not to be drawn from the Council supplying the "main" representative on Worcestershire LEP	These appointments are shared with Bromsgrove and Wyre Forest District Councils. The nominations to these positions will be reported to the next Council meeting.
Corporate Parenting Board	Councillor Harrison	1 Representative - Must be relevant Portfolio Holder	Councillor Stringfellow
(Worcestershire County Council)		Term: 1 Year	
		(Monthly meetings – approx. 2 hrs each time – generally Friday mornings – 9.30a.m. start) No liability issues identified.	
Redditch Partnership (Local Strategic Partnership including Redditch District Collaborative)	Councillor Matt Dormer	Representative – Leader Term: 1 Year No liability issues identified.	Councillor Baker
		1 Representative – Leader -	
Redditch Partnership Business Leaders Group	Councillor Matt Dormer	Economic Development Portfolio Holder	Councillor Baker
(Formerly an Economic Theme Group)		Term: 1 Year	
Redditch BID Limited	Councillor Matt Dormer	1 Representative to act as a director of the company.	Councillor Baker
(Company no 11964088)		Term: 1 Year	
		No liability issues identified	
Redditch Town's Fund Board	Councillor Matt Dormer	1 Representative – Leader	Councillor Baker
		Term: 1 Year	
		No liability issues identified.	

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Organisation	Appointee 2023/24	Appointment Requirements	Nomination 2024/25
North Worcestershire Community Safety Partnership	Councillor Harrison	1 representative (relevant Portfolio Holder) and 1 named substitute	Councillor Stringfellow
T althoromp	Sub: Councillor Beecham	Term: 1 Year	Sub: Councillor Munroe
		Each district Council has a place on the Partnership Board as an Invitee to Participate.	
		No liability issues identified.	
Waste Management Board	Councillor Clayton	1 representative (relevant Portfolio Holder)	Councillor Khan
(Lead Officer – Guy Revans)	Sub: Councillor Marshall	Term: 1 Year	Sub: Councillor Munroe
,		Note: Meets Friday mornings - 4 times per year	
		No liability issues identified	
Worcestershire Health and Wellbeing Board	Councillor Harrison	1 representative and 1 substitute	Councillor Stringfellow
	Sub: Councillor Beecham	Term: 1 Year	Sub: Councillor Boyd
Health Improvement Group	Councillor Harrison	1 Representative (relevant Portfolio Holder)	Councillor Stringfellow
	Sub: Councillor Beecham	Term: 1 Year	Sub: Councillor Boyd
West Midlands Combined Authority Board	Councillor Matt Dormer	1 Representative (Leader by Office) and 1 substitute	Councillor Baker
	Sub: Councillor Craig Warhurst	Term: 1 Year	Sub: Councillor Hartnett
West Midlands Combined Authority Housing and Land Delivery Board	Councillor Matt Dormer	Representative (Must be relevant Portfolio Holder, function to include Housing and/or Land Use)	Councillor Hartnett
	Sub: Councillor Craig Warhurst	Term: 1 Year	Sub: Councillor Baker

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Organisation	Appointee 2023/24	Appointment Requirements	Nomination 2024/25
West Midlands Combined Authority – Audit Risk and	Councillor Ashley	Worcestershire Non-constituent Authorities	Councillor Woodall
Assurance Committee	Sub: Councillor Clayton	Representative and 1 substitute. Must be members of the majority group	Sub: Councillor Fardoe
West Midlands Combined Authority – Economic Growth Board	Councillor Matt Dormer	1 Representative – Leader Non-constituent Authorities	Councillor Baker
West Midlands Combined Authority – Overview and	Councillor Marshall	Term: 1 Year Worcestershire Non-constituent Authorities	Councillor Kane
Scrutiny Committee	Sub: Councillor Ashley	1 representative and 1 substitute. Must be members of the majority group and ideally members of O&S	Sub: Councillor King
West Midlands Combined Authority - Transport	Councillor Marshall	Worcestershire Non-constituent Authorities	Councillor Munroe
Delivery Overview & Scrutiny Committee	Sub: Councillor Clayton	1 representative and 1 substitute.	Sub: Councillor Kane
Worcestershire Local Enterprise Partnership	Cllr Marcus Hart (Wyre Forest District Council) Sub: Cllr Karen May (BDC)	1 representative on behalf of the 3 North Worcestershire authorities	These appointments are shared with Bromsgrove and Wyre Forest District Councils. The nominations to these positions will be reported to the next Council meeting.
Herefordshire and Worcestershire Integrated Care Partnership Assembly	Councillor Harrison	1 representative (Ideally Relevant Portfolio) and one named substitute Term: 1 Year	Councillor Stringfellow

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20th May 2024

LOCAL APPOINTMENTS

Worcestershire Health Overview and Scrutiny Committee (Worcestershire County Council)	Councillor Marshall	1 representative (Must be a member of the Redditch Overview and Scrutiny Committee) Term: 1 year. Comprises 8 County Councillors and 6 District Councillors who scrutinise the local NHS and are consulted by the NHS on any proposed substantial changes to local health services.	Councillor Kane
Redditch Highways & Transportation Forum Members Discussion Group (Worcestershire County Council)	Councillor Brandon Clayton Councillor Andrew Fry	Up to 2 Representatives Term: 1 Year Role is that of non-voting observers only. No liability issues identified.	Councillor Fry Councillor Clayton
Worcestershire Local Access Forum (Worcestershire County Council)	Councillor Anthony Lovell	1 representative from north Worcestershire District Councils. Term: 1 year (Note: Would be beneficial if the representative had a keen interest in countryside access and recreation issues.) No liability issues identified.	This appointment is shared with Wyre Forest District Council. The nominations to these positions will be reported to the next Council meeting.
Redditch Eastern Gateway Steering Group	Councillor Anthony Lovell	1 Representative (Must be a ward member for Winyates Ward) Term: 1 year Group of local stakeholders set up by Stratford on Avon District Council to consider proposals regarding the Eastern Gateway Development as to reserved matters and routing strategy/survey. No liability issues identified.	Councillor Snape

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Citizens Advice	New 2016	1 representative and 1 substitute.	Councillor Rogers
Bromsgrove and Redditch	No appointments made since 2017	Term: 3 years	
		Appointments will be trustees of the CAB which is a charitable company limited by guarantee.	
Redditch Co-operative Homes	Councillors Altaf, Fardoe, Hartnett and Lovell	4 Representatives Term: 1 year	Councillors Slim, Spilsbury and Wren
		Liability appears to be limited providing there are no breaches of duty or trust.	+ 1 vacancy
Redditch One World Link Executive Committee	Councillor Ashley and Marshall	2 Representatives Nominations should not include the Mayor who is a Member ex-officio*.	Councillor Barker Smith and Kane
		Term: 1 year	
		Liability appears to be limited, provided there are no breaches of duty or trust.	
PATROL	Councillor Clayton	1 Representative plus 1 Deputy.	Councillor Khan
Traffic Penalty Tribunal (Civil Parking Enforcement)	Deputy: Councillor Pearman	Term: 1 Year	Deputy: Councillor Mathur
		No liabilities identified / unlikely to be any liabilities.	
'Where Next' Association	Councillor Lovell	2 Representatives – 2 places variation previously agreed	Councillors King and Slim
	Councillor Spilsbury	Term: 1 Year	
		Liability appears to be limited.	
Worcestershire Armed Forces Covenant	Councillor Alex Fogg	1 Representative	Councillor Khan
Partnership		Term: 1 year to Council's AGM	
		Nature of representation: to represent the Borough Council.	
Tardebigge Relief in Need and Sickness Charity	Councillor Harrison (Exp 2025)	2 Representatives (However, only one position is due for appointment in 2024).	Councillor Mathur
	Councillor Baker (Exp 2026)	Term: 4 years.	

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Eadie Mews Trust (Formerly Smallwood Almshouses Trust)	Councillor Pearman (Exp 2025)	1 Representative Term: 4 years	Councillor Rogers
Feckenham Educational Endowment	Councillor Clayton	1 Representative Term: 1 Year	Councillor Barker Smith

